



Johnny D. Crain, Jr.

Clerk of Court and Ex-Officio Recorder
22nd Judicial District Court
Washington Parish

P.O. Box 607 • Franklinton, LA 70438

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Washington Parish Clerk of Court
**NOTICE TO THE PUBLIC REGARDING NOVEL CORONAVIRUS
(COVID-19)**

The Washington Parish Clerk of Court's office is open, however, all business will be conducted at the entrance of the Clerk's Office with limited access. We are taking these steps in order to comply with Federal and State guidance and to protect the health and safety of our staff and the public. The Washington Parish Clerk of Court will not issue Birth or Death Certificates due to the Coronavirus situation until further notice. Please call (504) 593-5100 for more information on applying for a Birth or Death Certificate. We will no longer be accepting passport applications due to the Coronavirus situation until further notice.

Our office will continue to process all documents that come into our office by mail, eRecording, and for those who file in person. Please remember if you are filing any documents in person they will be accepted at the front counter only. For customers that are recording we do have an option to eRecord if you wish to do so the companies are provided on our website www.washingtonparishclerk.org

Our office will still continue to handle all emergency matters please refer to our website or www.22ndjdc.org for the Order on how these matters will be handled.

Our office hours of operation will be changing Friday March 20, 2020 we will be open Monday through Friday 8:30 a.m. to 4:30 p.m. You can also visit our website www.washingtonparishclerk.org and we are working on getting a Facebook page up and running to keep you informed of all of the changes that will take place during this situation. If you have any questions, please do not hesitate to contact us at (985)839-4663. We are sorry for any inconvenience and we thank you for your understanding and patience during this time.

Sincerely,

A PROVEN ADMINISTRATOR - A GOOD LISTENER